

JACKSON TENCLAY

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OBJECTIVE

To obtain a position in a friendly but challenging work environment that will utilize my varied experience and allow me to contribute to the company and team with which I work, as well as help me to grow and develop my skills in any combination of user experience, vector illustration, web design, and translation.

QUALIFICATIONS & SKILLS

- Proficient in Photoshop, Illustrator, InDesign, Sketch, MS Office, Google Docs
- Background in HTML/CSS and light development
- Quick learner, detail-oriented, and able to troubleshoot complex problems
- Excellent communicator, both verbally and in writing
- Experience with Ableton Live, GarageBand, Premiere Pro, and Aperture
- Spanish tutor

WORK EXPERIENCE & KEY ACCOMPLISHMENTS

The Plum Tree Group, Inc. **Apr 2014 – Present**
UX Designer *Chicago, IL, USA*

- Performed user experience research and analysis
- Created wireframes and other deliverables
- Designed full sites, concepts and assets for the responsive web

YWAM (Youth With A Mission) **Sep 2013 – Mar 2014**
Volunteer, Humanitarian Work *Hawai'i, USA*

- Oversaw media
- Designed and maintained blog
 - Filmed and produced recap videos
 - Performed ad hoc administrative duties
- Fundraised \$10,000
- Maintained and cultivated communication with donors
- Organized outreach programs and events

Administrative Assistant at Agio USA **May 2013 – Sep 2013**
(contract work through *The Larko Group*) *Chicago, IL, USA*

- Assisted showroom manager through the international buying week
- Performed administrative duties including phone, MS Office, email, assessing buying profiles and spreadsheets
- Oversaw other temp workers

Proctor and IT Assistant at ABOS **May 2013 – Sep 2013**
(contract work through *Smart Staffing*) *Chicago, IL, USA*

- Assembled computer equipment for ABOS’s annual Board Certification Exam
- Provided IT troubleshooting throughout the exams

Loyolacappella – A Cappella Group **Aug 2011 – May 2013**
Musical Director *Chicago, IL, USA*

- Arranged pop music to sing a cappella
- Managed repertoire
- Ran rehearsals and concerts

EDUCATION

Loyola University Chicago **Grad. May 2013**
B.A. in Music *Chicago, IL, USA*

- 3.59 GPA
- Minors in Mathematics, Spanish, and Asian Studies
- Honors Program
- Studied abroad in Barcelona

REFERENCES

Available upon request.